College of Health Sciences Sam Houston State University Faculty Workload Policy Final Draft: November 1, 2024 Final Edits: June 10, 2025

## I. PURPOSE

- a) In accordance with university policy (<u>APS 790601, Faculty Workload</u>), all faculty in the College of Health Sciences (COHS) have workloads that meet university goals, are distributed equitably, and carried out efficiently and effectively.
- b) The College of Health Sciences recognizes that workload typologies vary among its member departments/school (i.e., Department of Human Sciences, Department of Kinesiology, Department of Public Health, and School of Nursing). As such, the college elected to create and maintain a combined policy that incorporates common elements applicable to all member departments/school, while also having department-specific criteria present. This final policy incorporates feedback from each department chair and with input from tenured, tenure-track, and continuing non-tenure track faculty. The College workload policy is reviewed annually and subject to approval by the Dean of the College of Health Sciences and the Provost and Senior Vice President for Academic Affairs.
- c) The department chairs/directors are responsible for assigning each faculty member's workload, in consultation with the faculty member, at the beginning of each fall, spring, and long summer (if applicable) semester. The department chair/director ensures faculty workload assignments comply with university policies and meet department goals for teaching, research, scholarly and creative activities, and service with consideration of individual faculty member's professional goals, interests, and skill sets. The Dean is responsible for assigning each chair's workload, in consultation with the chair at the beginning of each fall, spring, and long summer semester. During this meeting, chairs can negotiate research time in their workload with approval by the Dean. Each semester, the department chair/director submits the faculty workload to the Dean for approval and reporting.

## **CLICK EACH SECTION TO EXPAND:**

- II. COMMON COHS WORKLOAD ELEMENTS
- III. DEPARTMENT OF HUMAN SCIENCES
- IV. DEPARTMENT OF KINESIOLOGY
- V. DEPARTMENT OF PUBLIC HEALTH
- VI. SCHOOL OF NURSING

## **APPENDICES**

## **CLICK EACH SECTION TO EXPAND:**

APPENDIX A: DEPARTMENT OF HUMAN SCIENCES WORKLOAD TABLES

APPENDIX B: DEPARTMENT OF KINESIOLOGY WORKLOAD TABLES

APPENDIX C: DEPARTMENT OF PUBLIC HEALTH WORKLOAD TABLES

APPENDIX D: SCHOOL OF NURSING WORKLOAD TABLES

Workload for old curriculum model (through teach out of old curriculum – Spring 2028)

Workload for new curriculum model (effective Fall 2025)

APPENDIX E: SCHOOL OF NURSING REVISED CURRICULUM OF STUDY (EFFECTIVE FALL 2025)

APPENDIX F: COLLEGE OF HEALTH SCIENCES FES EVALUATION PATHWAYS